Terms of Reference

Agribusiness and Value Chain Facilitator

The Ministry of Agriculture, in association with the Fiji Agricultural Partnerships Project (FAPP) funded by the International Fund for Agricultural Development (IFAD) is calling for Expression of Interest from Qualified Trainers to conduct training on Value Chain Analysis using Agriculture Value Chain Guide.

Evaluations Criteria

The minimum technical specification requirements are as follows:

- Must possess relevant degree in agribusiness, marketing, economics or other relevant subject.
- Demonstrate experience in carrying out training related to value chains and agribusiness, including in the field, and have a good knowledge of agriculture in Fiji.
- Assist in development of an appropriate training program.
- Assist in the collection and analysis of preliminary data necessary for value chain analysis of key chains such as agro-exporters.
- Prepare and supply appropriate training materials.
- Assist in the arrangement of key value chain field visits.
- Conduct three Value Chain and Agribusiness trainings for Extension Staff. Two of these trainings will be held in Nadave, Nausori and one in the Northern Division.
- Prepare a final training report for each training including recommendations for future Fiji agricultural Partnership Project (FAPP) trainings.

Apart from the technical specifications and the requirements listed in the general terms and conditions of EOI, our evaluation will also look at the following:

- Company capability and experience
- Price
- Ability to meet delivery timeline
- Service Capability
- Quality Assurance

Trainers are encouraged to be creative and develop suggestions to enhance supplier relationships, quality and service levels that will be both timely and cost effective. The successful applicant will have to enter into a legally binding contract with the Ministry of Agriculture.

Pricing

The quoted price shall be inclusive of VAT.

Applicants can submit their application via email to ADU@govnet.gov.fj or delivered to FAPP (ADU), Ministry of Agriculture, Level 2, Robinson Building, Raiwaqa. Applications must be submitted by 11th January, 2019. For further information or queries contact the Agribusiness Development Unit at ADU@govnet.gov.fj