



FIJI INSTITUTE OF
AGRICULTURAL SCIENCE

CONSTITUTION

RULES & PROCEDURES

Fiji Institute of Agricultural Science
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INTERIM COUNCIL MEMBERS

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Vice President:	Mr. Eroni Tamani
Treasurer:	Ms. Mereia Lomavatu
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Committee:	Ms. Caroline Navukiboro Mr. Donald Singh Mr. Avinesh Dayal
Advisers:	Dr. Apaitia R. Macanawai Dr. Ravindra C. Joshi

CONSTITUTION OF THE FIJI INSTITUTE OF AGRICULTURAL SCIENCE

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CONSTITUTION OF THE FIJI INSTITUTE OF AGRICULTURAL SCIENCE

PART I: NAME, OBJECTS AND POWERS

1.0 NAME

The name of the society is “**Fiji Institute of Agricultural Science**”.

2.0 OBJECTS AND POWERS

2.1 The purpose of this institution shall be to:-

- a. promote the advancement of agriculture in Fiji;
- b. promote and encourage the exchange of ideas among workers in agricultural science;
- c. enhance capacity of members through the provision of scientific information and technology;
- d. encourage and reward the pursuit of the agricultural sciences;
- e. represent the views and promote the interest of the profession;
- f. encourage fraternity and rapport among members;
- g. create forum in which there can be a free exchange of ideas aimed at the advancement of agricultural science;
- h. take appropriate actions to further the development of agriculture in Fiji; and
- i. maintain highest ethical status amongst the members.

2.2 In furtherance of such objects but not otherwise the Institute may:-

- a. bring together in conference representatives of voluntary organisations, Government departments , statutory authorities and individuals;
- b. promote and carry out or assist in promoting and carrying out research, surveys and investigations and publish the useful results thereof for the benefit of the public;
- c. arrange and provide for or join in arranging and providing for, the holding of exhibitions, meetings, lectures, classes, seminars and training courses;
- d. collect and disseminate information on all matters affecting such objects and exchange such information with other bodies

- having similar objects whether in Fiji or overseas;
- e. raise funds and invite and receive contributions from any person or persons whatsoever by way of subscriptions and otherwise;
 - f. carry on trade in so far as either the trade is exercised in the course of the actual carrying out of a primary object of the Institute or is ancillary or incidental to the carrying out of the objects;
 - g. cause to be written and printed or otherwise reproduced and circulated gratuitously or otherwise, such papers, books, periodicals, pamphlets or other documents or films or recorded tapes (whether audio or visual or both) as shall further the said objects;
 - h. purchase, take on lease or in exchange, hire or otherwise acquire any property and may acquire rights and privileges necessary for the promotion of such objects and construct, maintain and alter any buildings or erections necessary for the work of the Institute;
 - i. make regulations for any property which may be so acquired;
 - j. subject to such consents as may be required by law, sell, lease or otherwise dispose of all or any of the property or assets of the Association ;
 - k. accept gifts and borrow or raise money for such objects on such terms and on such security as shall be deemed to be thought fit;
 - l. subject to such consents as may be required by law, borrow or raise money for the said objects and accept gifts on such terms and on such security as shall be deemed to be necessary ;
 - m. Invest the money of the Institute not immediately required for the said objects in or on such investments, securities or property as may be thought fit, subject nevertheless to such conditions if any as may for the time being be imposed or required by law; and
 - n. do all such other lawful things as are necessary for the attainment of such objects.

PART II: MEMBERSHIP AND CATEGORIES OF MEMBERS

3.0 MEMBERSHIP

3.1 The Institute shall have the following classes of members:

- (a) Fellows;
- (b) Honorary Members;
- (c) Members;
- (d) Associate members;
- (e) Student members;
- (f) Overseas members;
- (g) Foundation Members.

3.2 A member shall be entitled to a Certificate of membership upon payment of prescribed the fee.

4.0 FELLOWS

4.1 A Fellow is a member who has made an outstanding contribution to agricultural science, is a financial member at the time of his nomination and has been a member for at least five [5] years preceding his nomination. Fellows should not exceed three percent of the total membership of the Institute at any one time.

5.0 HONORARY MEMBERS

5.1 A person shall be eligible for election as Honorary member if the person:-

- (a) has given eminent service to the cause of the Institute;
- (b) is an Agricultural adviser or observer attached to a diplomatic

- office within Fiji; or
- (c) is an Agricultural worker, visiting Fiji for a limited period to carry out research, teaching or extension work **PROVIDED THAT** he would be entitled to full membership if he/she resided permanently in Fiji; or
- (d) is a senior public servant or senior Executive officer of other organizations having overall responsibility for the work of agriculturalists engaged in research, teaching or extension and he/she would not otherwise qualify for membership.

5.2 An Honorary member shall not be required to pay any contribution or dues and shall be entitled to all privileges of a financial member except he/she shall not be entitled to vote or hold a Council office.

5.3 An Honorary member shall cease to be a member upon relinquishment of such responsibility or upon departure from Fiji or as otherwise determined by the Council.

5.4 An Honorary member may be elected on a temporary basis or for life.

5.5 Honorary members should not exceed ten per cent of the total membership at any one time.

6.0 MEMBERS

6.1 A person is entitled to apply to be elected as a member of the Institute if the applicant is: -

- (a) a Fiji citizen or was domiciled in Fiji for at least twelve [12] month preceding his/her application;
- (b) actively engaged in the profession of agricultural science (hereinafter referred to as “the profession”); and either
- (c)
 - (i) the holder of the degree of B.Agri Sc, B.Agr, B.V.Sc., B. Hort.Sc, B.Agri. Comms. (Hons), B Sc. (Forestry) or service to the profession; or
 - (ii) is a holder of the degree of B.Agric, B.Hort. , B.Agric. Comm; or equivalent degree with at least two [2] years post graduate service to the profession; or

- (iii) a holder of any other degree approved by the Council with at least three years post graduate service in the profession
PROVIDED THAT an applicant will normally be granted approval if he/she is a holder of the degree of B.Sc. or B.A. with at least one major in an agriculture related subject which includes Biology, Chemistry, Environment, Land management, Geography or other relevant subject; or
- (iv) has in the opinion of the Council displayed exceptional merit in the profession of agricultural science.

6.2 The Council may refuse any application if it thinks fit.

7.0 ASSOCIATE MEMBER

7.1 A person is entitled to apply for election as Associate member if, at the time of application, the applicant is domiciled in Fiji and is actively engaged in the profession in Fiji and is either:

- (a) a holder of a degree as stated in Clause 6, but who has not fulfilled the requirements of years of service or who has not been domiciled in Fiji for more than twelve [12] months or;
- (b) a holder of a Diploma in Tropical Agriculture, Diploma in Forestry Science or Diploma in Fisheries, Diploma in Animal Health; or
- (c) a holder of an equivalent diploma from a recognized institution which satisfies the Council of his/her fitness for election; or
- (d) a person who is engaged in an activity of the value to agricultural science and whose work, in the opinion of the Council, justifies his/her election as associate member.

7.2 An Associate member may apply to the Council for upgrading of member status at any time. Such application shall be made in accordance with Clause 13.

8.0 STUDENT MEMBER

8.1 A person applying for election as student member shall be a student at a tertiary institution pursuing a course which could eventually lead to

Associate Membership or Membership of the Institute. Student membership shall cease upon becoming eligible for associate or full member status, except where adequate evidence is provided to the Council that a member is continuing with his/her studies on a substantially unpaid basis.

9.0 OVERSEAS MEMBER

9.1 A person eligible for election as Overseas Member shall be a person who fulfilled all the criteria specified for a member or Associate Member in Clauses 6 and 7 except those relating to residence in or citizenship of Fiji. An overseas member shall not have voting rights and not be eligible to hold office.

10.0 FOUNDATION MEMBER

10.1 A member who is a financial member by the end of the first financial year shall be designated by the Council as Foundation Member.

11.0 USE OF LETTERS

11.1 A member shall be entitled to use the following letters after his /her name:

- (a) FELLOW
FFIAS to signify that he is a fellow of the Fiji Institute of Agricultural Science;
- (b) HONORARY MEMBER
(Honorary) MFIAS to signify that he/she is a member of the Fiji Institute of Agricultural Science;
- (c) MEMBER
MFIAS to signify that he/she is a member of the Fiji Institute of Agricultural Science;
- (d) ASSOCIATE MEMBER
AMFIAS to signify that he/she is an associate member of the Fiji Institute of Agricultural Science;

12.0 ELECTION OF MEMBER

12.1 FELLOWS AND HONORARY MEMBERS

12.2 A nomination for a fellow or honorary member may be made by a member of the Council or a branch Committee in writing addressed to the Secretary before the 1st of January in any year. The nomination shall be supported by the documentary evidence as to the character, training, and experience, record of publications or other works, and accomplishments of nominees. The nomination shall be considered by a Fellowship Committee consisting of the President, Vice President and immediate president who will make recommendations to Council. The election of a fellow or honorary member shall require the unanimous vote of the Council. The name of the member elected shall be announced at the next Annual General Meeting of the Institute.

13.0 ALL OTHER MEMBERSHIP CLASSES

13.1 Subject to clause 7.2 of this article a candidate shall be proposed by a fellow or member and seconded by another fellow or member in writing addressed to the Secretary. The proposer shall furnish the Council with such information in a form approved by the Council regarding the candidate as the Council may require including the training, character and the work of the candidate. The election of a member of any class shall require a two thirds vote of the Council.

13.2 The Council may prescribe and control an examination which must be passed as pre requisite to the admission of the Institute.

14.0 PROFESSIONAL CATEGORIES

14.1 The membership may be classed in professional categories for purposes of bringing together those members with similar professional expertise or who work in similar professions. This may include agriculture, forestry, fisheries or scientific categories.

15.0 RESIGNATION

- 15.1 Any member may resign his/her membership by giving to the Secretary one months' notice in writing to that effect.

16.0 TERMINATION OF MEMBERSHIP

- 16.1 The Council may enquire into the conduct of any member who may have been convicted by a Court of law of any offence, and whose conduct has been, in the opinion of the Council, prejudicial to the welfare of the Institute. Where ten or more voting members (as defined in Clause 6) think fit to draw up and sign proposal for the expulsion of any member on any grounds whatsoever, and shall deliver the same to the Secretary to be laid before Council for consideration, or where Council itself considers an enquiry into the conduct of a member is warranted, the Council shall hold such enquiry as it seems appropriate to meet the circumstances.

- 16.2 The Council shall adopt the following procedures:-

- (a) on receipt of a complaint the Council shall fix the time and place for a hearing giving not less than seven [7] days' notice of the hearing to both the complainants and to the member;
- (b) the notice will give the particulars of the complaint;
- (c) the hearing shall proceed at the time and place prescribed although it may, by notice, be adjourned for a period not exceeding ninety [90] days or relocated or both;
- (d) if the complaint is found to be valid the Council may in its discretion reprimand, censure, suspend or expel the member;
- (e) if the member, though duly notified does not attend, the Council may proceed in his/her absence and he/she shall not be entitled to notice of future meetings or proceedings of the Council.

If the Council finds good reason to reprimand or censure a member the Secretary shall give him/her a notice.

- 16.3 If the Council by a two thirds majority finds good reason for expulsion of any member it shall then convene a special meeting of the Council where the member concerned shall be given a reasonable opportunity to show why his/her membership should not be terminated. Should

Council decide by a two thirds majority to expel the member the Secretary shall give him/her notice accordingly and Council shall report such expulsion at the next Annual General Meeting. Should Council decide not to expel the member, this decision will be conveyed to him/her but no record of the enquiry nor of the outcome shall be entered into the minutes of the Council or retained in the records of the Institute.

- 16.4 A member suspended or expelled may be reinstated and all his/her rights and privileges as a member restored in the manner and on the terms and conditions the Council considers appropriate and just.
- 16.5 The Treasurer shall give notice in writing to any member whose subscription is two years overdue, and if such member neglects to pay the overdue amount within two months, his/her membership shall be terminated and his/her name shall be removed from the membership register.

PART III: MANAGEMENT OF THE INSTITUTE

17.0 NATIONAL COUNCIL

- 17.1 At the Annual General Meeting the Institute shall elect a National Council which shall consist of the President, Vice President, Immediate Past President, Secretary, Treasurer and six Councilors, PROVIDED THAT the offices of the Secretary and Treasurer may be held by the same person if the Council so decides.
- 17.2 The Branch Chairperson of local branches shall be ex-officio members at all meetings of the National Council and they will not hold voting rights.
- 17.3 All members of the Council shall be resident in Fiji.
- 17.4 The Council may co-opt other members to serve on the Council for specific periods provided that such co-opted members shall not exceed four in number.

18.0 ELECTION OF OFFICERS

- 18.1 The Officers of the Institute (except the president and Immediate Past President and three sitting Councilors) shall be elected annually by secret ballot and shall hold office until the conclusion of the Annual General Meeting following their election.
- 18.2 The Councilors of the Institute shall hold office for two [2] years and three Councilors will retire each year but any Councilor so retiring will be eligible for re-election. The election of the Councilors will take place by secret ballot at the same time as the election of officers.
- 18.3 The Vice President shall normally succeed the President.
- 18.4 The nomination for Council and officers of the institute shall be proposed by a Fellow and/or a member and seconded by a fellow and / or a member and be countersigned by the Nominee. After acceptance of a nomination by the Council, ballot papers shall be forwarded by the Secretary to all voting members as defined in Clause 6 at least twenty one [21] days prior to the Annual General Meeting each year.
- 18.5 Only fellows and members shall be entitled to be nominated for Council and offices. Any such member may be nominated for more than one office but may be elected only once.
- 18.6 Ballots shall be counted by two [2] officials appointed by the Council and the results shall be announced by the Secretary at the Annual General Meeting.
- 18.7 The Council shall meet at the call of the President or by notice in writing to the Secretary by any two [2] members of the Council. Five [5] members of Council shall constitute the quorum.
- 18.8 The Council shall terminate an Officer if the person:-
- (a) is absent from three [3] consecutive meetings without good cause;
 - (b) fails to attend at least 50% of the Council meetings in the first half of the year of his/her election;

- (c) ceases to qualify to hold office in or to be elected or appointed to the Council; and
- (d) is absent from Fiji for more than six [6] months.

18.9 Any casual vacancies arising among the elected members of the Council may be filled by the Council by appointment from the eligible membership of the Institute and any such new member shall hold office for as long as the member in whose place he/she is appointed would have held the office.

18.10 In case of doubt or dispute relating to the election of a Councilor, the other duly elected Councilors shall be the committee to hold an inquiry and adjudicate on the issue. If the election is found to have been illegal the Committee may order a new election.

19.0 EXECUTIVE COMMITTEE

19.1 The Executive Committee of the Council shall consist of President, Vice President, Immediate Past President, Secretary and Treasurer.

20.0 DUTIES OF OFFICERS

20.1 PRESIDENT

20.2 It shall be the duty of the President to preside at meetings of the Institute and of Council, and to maintain a general supervision of the business of the Institute. At all meetings the President as Chairperson shall have the casting vote.

21.0 VICE PRESIDENT

21.1 It shall be the duty of the Vice President to perform the duties of the President, during his or her absence.

22.0 IMMEDIATE PAST PRESIDENT

22.1 It shall be the duty of the Immediate Past President to act for the Vice president when the latter is unable to do so.

23.0 SECRETARY

- 23.1 It shall be the duty of the Secretary to keep an accurate record of the proceedings of the Institute in accordance with the provisions of Clause 27.1 and, to keep a register of all the names of members, with their address and dates of their election, to conduct the correspondence of the Institute, to give notice of all meetings, and to perform such other duties as may be assigned by the Institute.
- 23.2 The common seal of the Institute shall be retained in the custody of the Secretary, and shall be affixed to any document or writing only by resolution of the Council and in the presence of the President and Secretary and two such other persons a Council may in each instance appoint for the purpose of signing under seal. The Secretary shall assign and keep a list of issued seal numbers.

24.0 TREASURER

- 24.1 It shall be the duty of the Treasurer, under the direction of the Council to distribute notices of fees due by all members as provided for in Clause 31.2, and to deliver Annually, to the Annual General Meeting an audited financial statement of the Institute.

25.0 AUDITORS

- 25.1 An auditor shall be appointed by voting members at each Annual General Meeting.

PART IV: MEETINGS

26.0 ANNUAL GENERAL MEETINGS

- 26.1 The Annual General Meetings shall be held not less than sixty [60] days following the end of the financial year as defined in Clause 31.1.
- 26.2 Special General Meetings may be called at any time or place by the President or upon receipt by the President of a request for the same from at least ten [10] voting members.

- 26.3 The Secretary shall give not less than thirty five [35] days written notice of the date and place of every Annual General Meeting or special general meeting to all members of the Institute, and shall set forth in such notice the business to be dealt with at such meeting. No special general meeting may deal with any matter not set out in the official notice convening the meeting.
- 26.4 The quorum at the Annual General Meeting or the Special General Meeting shall be one third of the voting members.
- 26.5 At all Annual General Meetings of the Institute a voting member shall be entitled to one vote only PROVIDED THAT if such member is unable to be present at any such meeting, the member may appoint in writing another member as proxy to vote as instructed and such appointment is to be in the hands of the Secretary before the start of the meeting.
- 26.6 A resolution shall be decided by a majority of voters cast by those eligible to vote. Voting shall be recorded on voices, or by show of hands, or by secret ballot, as the Chairperson directs.
- 26.7 The Chairperson or the person lawfully acting as Chairperson at any General Meeting shall have original as well as casting vote.

27.0 COUNCIL

- 27.1 The Council shall meet at regular periods no less than six [6] times throughout the year and a record of such meetings shall be properly maintained by the Secretary. Records of all meetings of the Council including Annual General Meeting, Special General Meeting and meetings of the committees appointed by the Council will be available for inspection by any member of the Institute at any reasonable time upon demand.
- 27.2 It shall be the duty of the Council to conduct the administration of the Institute according to the Constitution. It may from time to time propose amendments or revocation of the rules of the Institute for adoption or otherwise at an Annual or Special General Meeting of the Institute.

27.3 It shall be the responsibility of the Council to:

- (a) elect all classes of membership to the Institute;
- (b) appoint Special Committees to conduct special aspects of Institute activities. The president is **ex-officio** a member of such committees;
- (c) ensure that true accounts are kept of the money received and expended so that at the Annual General Meeting the Treasurer's report will have been given with Councils approval; and
- (d) consider and act as required on recommendations or suggestions from branches.

28.0 EXECUTIVE COMMITTEE

28.1 The Executive committee shall act on behalf of the Council on all matters requiring attention which may arise between Council meetings, but may not commit the Council to any action without Councils prior written authority. Minutes of all Executive Committee meetings shall be kept and shall be considered at the next meeting of the Council.

29.0 EXECUTIVE COMMITTEE MEETINGS

29.1 Meetings of the Executive Committee shall be held throughout the year as the President may decide. A quorum of Executive Committee shall compromise of three [3] members.

PART V: ESTABLISHMENT OF LOCAL BRANCHES

30.0 LOCAL BRANCHES

30.1 A local Branch of the Institute maybe set up within the boundaries of each agricultural district in Fiji. Such local Branch may, by virtue of an official recognition to be granted by the Council, arrange and conduct, under the auspices of the Institute, a series of activities for the advancement of agriculture.

- 30.2 Each local branch shall be managed by a committee elected by its own members and consisting of no less than five [5] persons and not more than eight [8] persons including a Chairman, Vice Chairman, Secretary and Treasurer.
- 30.3 Such local branches shall be funded by payments from the Council of 20 percent of all levies paid to the Institute by the members of that branch. The Council will consider funding activities on receipt of a submission along prescribed guidelines from the branch committees. Such submission will form part of the Council and Branch budget and activities programme.
- 30.4 The branch may hold an Annual General Meeting each year at which a new committee shall be elected, no less than fourteen [14] days prior to the National Annual General Meeting. Notice of the Annual General Meeting shall be sent to all branch members no less than fourteen [14] days before the date of such meeting.
- 30.5 Members eligible to vote in branch elections and to hold office on Branch Committees shall be those defined in Clause 6 including financial Associate Members and Honorary Members.
- 30.6 A report on the proceedings of the Annual General Meeting including the reports of the Secretary and /or Treasurer shall be made available to the Council no less than ten [10] days before the National Annual General Meeting.
- 30.7 A quorum for local branch committee meetings shall be three [3] members and include the chairman and or the Vice Chairman of that committee.
- 30.8 The quorum for all General Annual Meetings of the local branches shall be one third of the voting members in that branch.

PART VI: FINANCE AND ASSETS

31.0 FINANCE

- 31.1 The financial year of the Institute shall begin on January 1st and shall end on December 31st of the same year.
- 31.2 Every member shall pay to the Institute annually such fees as may be prescribed by the Institute. Notice of fees due shall be sent to all members within thirty [30] days of the start of the financial year.
- 31.3 The Institute may prescribe different fees for different classes of members.
- 31.4 Members who are absent overseas for one year or more may, with the approval of the Council, have their membership fees reduced for the period of their absences. The Council may approve some reduction of membership fees to members permanently residing overseas.
- 31.5 The membership of any member whose fees are more than two [2] years in arrears shall be terminated. Should such a member wishes to rejoin the Institute the normal process for an election of such applicants shall not be entertained by the Institute except on payment of all arrears.
- 31.6 A person who has been a member for ten years or more and who has retired may be granted such admission of membership fees as the Council may determine and such members shall retain their rights and privileges according to their class of membership.

32.0 CONTROL AND INVESTMENT OF FUNDS

- 32.1 All funds of the Institute shall be controlled by the Council and all cheques shall be signed by the Treasurer or Secretary or their deputies as appointed by the Council.

33.0 DISPOSITION OF PROPERTY OF THE INSTITUTE IN THE EVENT OF WINDING UP

- 33.1 In the event of the Institute being wound up, any surplus after the payment of all liabilities and liquidating fees shall be given to a local University prescribed by the Council, to be awarded under such conditions as the Institute may prescribe as an award.

PART VII: MISCELLANEOUS

34.0 PUBLICATIONS

- 34.1 The Council may arrange for the publication of such journals, bulletins, books or other publications as it may deem necessary for the needs of the Institute or the furtherance of its objectives, including professional papers submitted by members.

35.0 AMENDMENTS

- 35.1 This Constitution may be amended by a two thirds majority of the votes cast at any Annual or Special General Meeting of the Institute, **PROVIDED THAT** the notice of the motion has been sent to the Secretary and transmitted to each voting member at least twenty one [21] days before such a meeting. Notice of such motion shall appear on the agenda paper of such meetings.
- 35.2 Any new motion in respect to the amendments of this Constitution which arises at a meeting called under clause 35.1 above shall be part or parts of a notified motion if a two thirds majority of the voting members at such meeting so agree.

36.0 INTERPRETATION

- 36.1 Words of expression contained in these rules shall be interpreted in accordance with the provisions of **Interpretation Act [Cap: 7]** in force on the date on which this Constitution is adopted by the Institute.
- 36.2 In this document the word “**Council**” refers to the National Council as elected in accordance with clause 17.0.

37.0 POSTAL ADDRESS

37.1 The postal address of the Institute shall be;

The Secretary
Fiji Institute of Agricultural Science
Koronivia Research Station
P.O.Box 77, Koronivia, Nausori
Republic of Fiji

Adopted by the members at the Annual General Meeting.

Signed by the President;

Date -----

Witnessed by the Secretary;

Date -----

FIJI INSTITUTE OF AGRICULTURAL SCIENCE
CODE OF ETHICS

- 1.0 Every member of F.I.A.S. is under an obligation to use his best endeavours for the advancements of agricultural science and to further the interest of agriculture in Fiji, and to maintain a high standard of conduct so as to uphold the dignity of the profession.
- 2.0 A member shall act in a spirit of personal and professional helpfulness and fraternity towards other members at all times.
- 3.0 In particular, a member shall refrain from:
 - 3.1) any attempt to injure, falsely or maliciously, the professional reputation, prospects or business of a fellow member;
 - 3.2) any practices or activities likely to bring discredit to the profession;
 - 3.3) the publication of false statements;
 - 3.4) the use of his name by, through personal association with, an enterprise which may bring the member of Institute in disrepute;
- 4.0 A member in the publication of all papers and articles written by him/her, shall give due recognition to the work and writings of others.
- 5.0 A member shall not submit an article for publication or make an interview for radio or television broadcast, give a lecture or public statement in the name of Institute without the express consent of the Council. Such consent is to be given only for a detailed description of the subject and the content proposed for publication or broadcast except in the case where the president may consent to the publication or broadcast of notice or article if such notice or article comprises routine administrative matters and in no case purports to represent an official opinion of the Institute.
- 6.0 A member shall be expected to bring to the notice of the Council any instance of unprofessional conduct on the part of fellow members so that the matter may be investigated and the standard and integrity of the Institute maintained.

- 7.0 A member shall advertise only in a dignified manner, restricting the advertisements to names, addresses, qualifications and branches of work undertaken.
- 8.0 A member shall, in the interests of the profession, minimize the adverse effects of conflicting professional advice and opinions by being tactful and considerate of the reputation of other members of the Institute.
- 9.0 A member accepting payment for professional services is expected to charge a fee in keeping with his or her experience and professional standing.
- 10.0 Every member shall at all times abide by the rules of the Institute.

ACKNOWLEDGEMENT

This is to acknowledge sincerely the expert advice and guidance towards the finalisation of the **Constitution of the Fiji Institute of Agricultural Science**, provided by the Office of the Solicitor General, Republic of Fiji.

This document was vetted and approved by the Solicitor General's Office in January 2014.

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Layout & Designed by:

Information & Communication Section, Ministry of Agriculture Headquarters, Raiwaqa.

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