

Roles of each Division

HUMAN RESOURCE FINANCE INFORMATION & COMMUNICATION

CORE FUNCTION

- To formulate and review current organizational structure and implementation of public service reforms (Civil Service, Financial and Public Service reforms).
- To implement the best practices in managing human resources and effective delivery of service.
- To promote and enhanced the upholding of public service values and code of conduct.
- Develop and maintain a professional and highly qualified workforce.
- To formulate and develop a human resource plan framework for the Ministry.
- To implement an effective training program relevant to the Ministry's function.
- To ensure good governance in the administration and deployment of financial and other resources.
- To collate an effective asset management system for the Ministry.
- To ensure a healthy and safe working environment for all staff in the Ministry.

ECONOMIC PLANNING & STATISTICS

CORE FUNCTION

- To formulate the agricultural sectors development policies in a appropriate strategies and subsequent program activities in accordance with the government strategic plan.
- To conduct marketing research on marketing opportunities and facilitate the private sector marketing of agriculture produce both locally and abroad.
- To assess the impact of international trade regimes on the agriculture sector.
- To establish and enhance effective and sustainable linkages with external organisations including global donor agencies at bilateral, plurilateral and multilateral levels.
- To collate, compile and analyze agricultural statistics to assist in the formulation of policies.
- To analyze policy options and assessing its impact on the agriculture sector.
- To assist in the identification, preparation, monitoring and evaluation of all agricultural projects in Fiji.
- To coordinate the Ministry's annual budget emphasise on the capital expenditure on quarterly basis.
- To coordinate and facilitate the training of staff in marketing, project planning, implementation, monitoring, evaluation and report writing.

LAND & WATER RESOURCE MANAGEMENT

CORE FUNCTION

- To mitigate flood risks which may result in damage to agriculture crops, livestock, property and human lives.
- To provide efficient and effective drainage to maximise agricultural land utilization.
- To increase crop yield and enhance food security with timely and efficient irrigation services.
- To formulate a framework for water resource development and management to mitigate drought impacts and support alternative livelihood and national adaptation strategy.
- To enforce regulatory services in compliance with relevant legislations for delivery of efficient services.
- To provide and efficient and sound engineering advice to increase agricultural productivity.
- To provide effective coastal engineering services to protect the erosion of foreshores and provide security to population located along the coastline.
- To provide a reliable construction and maintenance services to the relevant divisions of the Ministry.
- Proficient Secretariat services to support engineering programmes.

LAND RESOURCE PLANNING & DEVELOPMENT

CORE FUNCTION

- Capacity building for farmers and Agriculture officials in th areas of farm business planning and farm business advisory services.
- Farm Management Training for Crop and Livestock.
- Updating Farm Management Manual.
- Preparation of farm business plan.
- To create a new generation of young farmers who could be motivated and assisted through this grant.
- To promote sustainable land use practices with major emphasise on land conservation and land degradation issues.
- To provide quality and timely advice to the management and our partners on optimum land utilization techniques.
- To strengthen and accelerate participation and adoption of sustainable agricultural systems for all and ensuring land management.
- To accelerate the generation and use of appropriate and innovative technology.
- To promote farming as a business and a rewarding form of employment.
- To provide agricultural property evaluation service and undertake sales analysis to determine the volatility of the market.

Roles of each Division

CROP RESEARCH

CORE FUNCTION

- To complement and support the Ministry of Agriculture, through innovation of new technologies and its transfer to suit the need of farmers, the clients and the stakeholders for the enhancement of the agriculture sector.
- To facilitate scientific, technical and professional support services for agriculture development.
- Conservation and management of plant genetic resources.
- To develop an adaptable and affordable technologies.
- To facilitate pest and disease management.
- Provision of analytical, diagnostic and regulatory services.
- Product development and value addition and provision of technical support services and appropriate information dissemination to stakeholders.
- Focused throught four major disciplines including Agronomy, Horticulture, Crop Protection and Analytical Chemistry.

CROP EXTENSION

CORE FUNCTION

- Assisting farmers especially in the transitioning of subsistence to semi-commercial and to commercial standard.
- Promotion of appropriate technologies for adoption.
- Training, preparation of farm programs to assist production for export.
- Facilitate farmer training.
- Provision of technical advice to farmers.
- To conduct training on farm management practices.
- To prepare and conduct training on farm business plan.
- To identify potential agriculture projects.
- To prepare agriculture project plan.
- Facilitate the implementation of agricultural project.
- Monitoring of agriculture projects.

ANIMAL HEALTH AND PRODUCTION

CORE FUNCTION

- To provide knowledge and other livestock related services to livestock industries, processors distributors, importers, exporters, smallholder livestock farmers and clients necessary for the adoption of best practices.
- To provide three ways communication link between rural communities, processors and government.
- To provide advice to government on the development of livestock sectoral policies and programmes aimed at promoting the sustainable development of the livestock industry.
- To provide animal health, regulatory and technical services to maintain and improve current animal health status and prevent the introduction of exotic pests and diseases.
- To be strategic and consultative when providing advisory services that will ensure efficient production enhancing food and income security.
- To attract greater investment into cost – effective value adding and vertically integrated livestock related activities and associated infrastructure development.
- To promote and facilitate jointly funded Government/Private sector market focused livestock research and development programmes leading to the development of cost – effective technology.

Our Customers

We take pride in serving our customers by implementing the 'Customer Service Charter' which sets out our commitment to providing high quality standards of services that is beyond customer expectations.

Our customers include:

Internal:

Farmers
MoA Staff
Rural Community Leaders
Exporters
Importers
Processors
MoA Consultants

External:

Ministries and Departments
Members of the Public
Private Sector
Statutory Bodies
Non-Governmental Organizations
Diplomatic Missions
International Organizations
Unions and Employers
Providers of Goods and Services

AGENCY VISION

To influence market forces through vibrant and sustainable agriculture activity that reduces poverty, reduces the risks of food insecurity and increases the contribution to GDP

MISSION STATEMENT

To excel in the provision of customer focused and market driven services in the agricultural sector

VALUES

- Good Governance
- Commitment
- Integrity
- Honesty
- Impartiality
- Professionalism
- Courtesy
- Partnership
- Equity
- Responsiveness
- Responsibility
- Innovation



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Ministry of Agriculture

Corporate Profile & Roles of Divisions

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