



MINISTRY OF AGRICULTURE

JOB SPECIFIC: AGRICULTURE TECHNICAL OFFICER (SIGATOKA) PASTURE SECTION

CORPORATE INFORMATION

1. Position Level: Band F
2. Salary Range: \$22,528.74 - \$28,833.00
3. Duty Station: Sigatoka Research Station
4. Reporting Responsibilities:
 - a) **Report to:** Senior Research Officer - Pasture
 - b) **Liaises with:** Livestock Officers, Research Staff, Crop Extension and Veterinary Staff, students and farmers
 - c) **Subordinates:** Agriculture Assistant, Laborers, Field man

POSITION PURPOSE

The position is responsible to assist Senior Research Officer- Pasture, in conducting nutritional research trials to address feed and feeding issues for the livestock production system of all livestock Research unit.

KEY RESPONSIBILITIES

The position will achieve its purpose through the following key duties:

1. Prepare work programs, initiatives and strategies, budget relating to the functional activities of livestock feed technology.
2. Assess, monitor, and collect data of trials, feed and pasture samples for nutritional analysis.
3. Propose research activities for generation of improved technologies for dissemination at farm level in all division.
4. Monitoring on nutrition status of livestock at Sigatoka Research Station.
5. Prepare Weekly, progressively, quarterly and annual report for the station on the performance and achievement of livestock Feed Technology.
6. Management of livestock Feed technology unit, assets and staff at Sigatoka Research Station with consultation with SRO Pasture.

KEY PERFORMANCE INDICATORS

Performance will be measured through the following indicators:

1. All activities within the Business plan completed and delivered as planned
2. All work activities are coordinated and in accordance with the relevant Act and procedures
3. Communication is maintained with stakeholders to ensure a coordinated approach to address livestock nutrition.

PERSON SPECIFICATION

A Diploma in Tropical Agriculture is recommended or equivalent is recommended. The following knowledge, technical experience and skills and ability will be needed to successfully carry out the responsibilities.

Knowledge and Experience

1. Extensive knowledge on animal nutrition and management.
2. At least 3 years' experience working in livestock sector with industrial knowledge.
3. Practical knowledge of animal welfare and climate change issues in the country
4. Practical knowledge of pastures species in the country
5. Understanding and experience of how to work in a high performing team
6. Must have thorough understanding of formulating research proposals.
7. Acquire knowledge of animal welfare and freedom.
8. Understanding of the Fijian Constitution (2013) and applicable laws of Fiji
9. Knowledge with financial regulations
10. Knowledge with citizens culture and customs.

Skills and Abilities

1. Demonstrate skills and ability in nutritional management practices.
2. Demonstrate the ability conduct training on nutrition and management of pasture and feed formulation
3. Acquire computer knowledge and good communication skills.
4. Demonstrate skills and ability to effectively communicated with staffs and stakeholders
5. Demonstrate the ability to maintain confidentially, neutrality in a sensitive environment.
6. Demonstrate ability to identify, analyses problems and find solution
7. Demonstrates skills and ability to effectively communicate with staff and stakeholders
8. A clean and valid driving license with Defensive Driving Certificate will be an added advantage

Personal Character and Eligibility

Applicants for employment within the Fiji Civil Service must be Fijian Citizens, under the age of 55, in sound health with a clear police record. The successful applicant will be required to provide a medical certificate and police clearance prior as a condition of employment.

The Ministry of Agriculture is an equal Employment Opportunity Employer. Applications are encouraged from all eligible, qualified applicants. Only specific knowledge, experience, skills and abilities required for the job will be considered in assessing the relative suitability of applicants.